

Utah Commission on Volunteers Legislation

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Title 09 Chapter 01—General Policies and Administration

9-1-801 Title

This part is known as the "Commission on National and Community Service Act."

Enacted by Chapter 119, 1994 General Session

9-1-802 Definitions

- (1) "Act" means the National Community and Service Trust Act of 1993, 42 U.S.C. 12501 et seq.
- (2) "Commission" means the Utah Commission on Volunteers created in Section 9-1-803.
- (3) "Corporation" means the Corporation for National and Community Service described in the act.

Amended by Chapter 242, 1996 General Session

9-1-803. Creation -- Members -- Appointment -- Terms -- Vacancies -- Per diem and expenses.

- (1) There is created the Utah Commission on Volunteers consisting of the following 25 members:
 - (a) the lieutenant governor;
 - (b) the commissioner of higher education or the commissioner's designee;
 - (c) the superintendent of public instruction or the superintendent's designee;
 - (d) nine members appointed by the governor as follows:
 - (i) an individual with expertise in the educational, training, and developmental needs of youth, particularly disadvantaged youth;
 - (ii) an individual with experience in promoting the involvement of older adults in service and volunteerism;
 - (iii) a representative of community-based agencies or community-based organizations within the state;
 - (iv) a representative of local governments in the state;
 - (v) a representative of local labor organizations in the state;
 - (vi) a representative of business;
 - (vii) an individual between the ages of 16 and 25 who is a participant or supervisor in a volunteer or service program;
 - (viii) a representative of a National Service Program; and
 - (ix) a representative of the corporation as a nonvoting, ex officio member; and
 - (e) 13 members appointed by the governor from the following groups:
 - (i) local educators;
 - (ii) experts in the delivery of human, educational, cultural, environmental, or public safety services to communities and individuals;
 - (iii) representatives of Native American tribes;
 - (iv) out-of-school youth or other at-risk youth; and
 - (v) representatives of entities that receive assistance under the Domestic Volunteer Service Act of 1973, 42 U.S.C. 4950 et seq.
- (2) (a) In appointing persons to serve on the commission, the governor shall ensure that:
 - (i) no more than 13 members of the commission are members of the same political party; and
 - (ii) no more than six members of the commission are state government employees.(b) In appointing persons to serve on the commission, the governor shall strive for balance on the commission according to race, ethnicity, age, gender, and disability characteristics.
- (3) (a) Except as required by Subsection (3)(b), as terms of current commission members expire, the governor shall appoint each new member or reappointed member to a three-year term.
(b) Notwithstanding the requirements of Subsection (3)(a), the governor shall, at the time of appointment or reappointment, adjust the length of terms to ensure that the terms of commission members are staggered so that approximately one-third of the commission is appointed every year.
- (4) When a vacancy occurs in the membership for any reason, the replacement shall be appointed for the unexpired term.
- (5) A member appointed by the governor may not serve more than two consecutive terms.
- (6) (a) A member may not receive compensation or benefits for the member's service, but may receive per diem and expenses incurred in the performance of the member's official duties at the rates established by the Division of Finance under Sections 63A-3-106 and 63A-3-107.
(b) A member may decline to receive per diem and expenses for the member's service.
- (7) (a) The lieutenant governor is the chair of the commission.

- (b) The commission shall select a vice chair from among its members.

Amended by Chapter 59, 2009 General Session

9-1-805. Election of officers.

The officers of the commission shall be chair, vice chair, secretary, and treasurer. All officers shall be elected by the voting commission members from among the members of the commission and shall serve for a term of one year. Vacancies in any office shall be filled with an election by the commission for the remainder of the unexpired term.

Enacted by Chapter 119, 1994 General Session

9-1-806. Officers' duties.

- (1) The chair shall:
 - (a) preside at all meetings of the commission;
 - (b) appoint all subcommittee chairs;
 - (c) assist all chairs in the planning of subcommittee activities;
 - (d) supervise all chairs as to the management of subcommittee plans;
 - (e) authorize and execute the wishes of the commission; and
 - (f) serve as an ex officio member of all subcommittees.
- (2) The vice chair shall:
 - (a) assist the chair, and, in the absence of the chair, perform those duties;
 - (b) accept special assignments from the chair; and
 - (c) perform other duties as delegated by the commission.
- (3) The secretary shall:
 - (a) keep an updated list of names, addresses, and telephone numbers of all commission and subcommittee members; and
 - (b) keep a record of attendance at meetings.
- (4) The treasurer shall:
 - (a) oversee the preparation of all funding applications; and
 - (b) report on finances to the commission at each meeting.

Enacted by Chapter 119, 1994 General Session

9-1-807. Subcommittees.

- (1) The commission shall create subcommittees to advise and assist the commission in carrying out its duties and responsibilities, including strategic planning.
- (2) These subcommittees shall include Youth Voice, Volunteer Recognition, Evaluation, Community Collaboration, and Resource Development.
 - (a) The subcommittee on Youth Voice shall have at least five members between the ages of 16 and 25. It shall develop and recommend policies and programs to the commission and bring the perspective of young people to all commission discussions and decisions.
 - (b) The subcommittee on Volunteer Recognition shall have at least five members. It shall assist with the implementation of governor's awards relating to exemplary volunteer service in the state, work with individual communities to develop local recognition programs, and explore additional opportunities to recognize individuals and organizations addressing community needs through volunteer service.
 - (c) The subcommittee on Evaluation shall have at least five members. It shall evaluate each program funded by the corporation and by state organizations that support the purpose of the commission to assure their on-going quality.
 - (d) The subcommittee on Community Collaboration shall have at least five members. It shall promote communication and information sharing between state and local private and public initiatives to meet community needs.
 - (e) The subcommittee on Resource Development shall have at least five members. It shall develop and implement strategies to secure local, state, and federal resources to reinforce, expand, and initiate quality community programs across the state.
- (3) Subcommittee chairs shall be appointed by the commission chair from among commission members, but the subcommittees' members need not be limited to commission members.
- (4) The commission chair, in consultation with the subcommittee chairs, shall name the committees' members.

Enacted by Chapter 119, 1994 General Session

9-1-808. Meetings -- Quorum.

- (1) The commission shall meet at least quarterly. Any commission member who fails to attend at least 75% of called meetings in any calendar year shall be automatically removed from the commission.
- (2) A quorum is a simple majority of the voting members.

Enacted by Chapter 119, 1994 General Session

9-1-809. Commission duties.

- (1) The commission shall, in the performance of its tasks and functions:
 - (a) ensure that its funding decisions meet all federal and state statutory requirements;
 - (b) recommend innovative, creative, statewide service programs to increase volunteer participation in all age groups and community-based problem-solving among diverse participants;
 - (c) develop and implement a centralized, organized system of obtaining information and technical support concerning volunteerism and community service recruitment, projects, training methods, materials, and activities throughout the state and share the information and support upon request;
 - (d) promote strong interagency collaboration as an avenue for maximizing resources and providing that model on the state level;
 - (e) provide public recognition and support of individual volunteer efforts and successful or promising private sector initiatives and public/private partnerships that address community needs;
 - (f) stimulate increased community awareness of the impact of volunteer services in the state;
 - (g) utilize local, state, and, subject to Title 63J, Chapter 5, Federal Funds Procedures Act, federal resources to reinforce, expand, and initiate quality service programs;
 - (h) assist in the planning and implementation of volunteer programs;
 - (i) serve as the state's liaison and voice to appropriate national and state organizations that support its mission;
 - (j) develop a three-year comprehensive state and community service plan and establish state priorities;
 - (k) preselect programs and prepare applications to the corporation pursuant to the act;
 - (l) administer the grants program and oversee and monitor the performance and progress of funded programs;
 - (m) implement comprehensive, nonduplicative evaluation and monitoring systems;
 - (n) provide technical assistance to local nonprofit organizations and other entities;
 - (o) assist in the development of programs established in the act;
 - (p) develop mechanisms for recruitment and placement of people interested in participating in national service programs;
 - (q) assist in the provision of health care and child care benefits to participants under the act;
 - (r) make priority program recommendations to the corporation;
 - (s) coordinate its activities with the activities of other state agencies that administer federal block grants; and
 - (t) coordinate its activities with the activities of other volunteer service programs.
- (2) The commission may not directly operate or run a national service program receiving financial assistance, in any form, from the corporation.
- (3) (a) The commission may, subject to Title 63J, Chapter 5, Federal Funds Procedures Act, receive and accept federal funds, and may receive and accept private gifts, donations, or funds from any source.
 - (b) All moneys shall be deposited with the state and shall be continuously available to the commission to carry out the purposes of this part.

Amended by Chapter 59, 2009 General Session

9-1-810. Administration, reporting, and expenses.

- (1) The Division of Housing and Community Development shall provide necessary administrative and staff support services to the commission.
- (2) The commission shall report to the office of the lieutenant governor.

Amended by Chapter 18, 2004 General Session

9-1-811. Enactment of bylaws.

The commission may enact bylaws for its own governance.

Enacted by Chapter 119, 1994 General Session